

# **SPECIAL MEETING NOTICE AND AGENDA**

## **EL RANCHO UNIFIED SCHOOL DISTRICT**

### **Joint Meeting of the Board of Education and the Citizens' Bond Oversight Committee *Conducting the District's Business in Public***

**ERUSD Conference Room (Student Services Building)  
9333 Loch Lomond Drive  
Pico Rivera, CA 90660**

**September 19, 2013  
6:00 p.m.**

Persons in the audience during the meeting are asked to not talk during presentations or the meeting. If conversation needs to take place, please do so outside of the Meeting so as not to disrupt others or the meeting. *Please make sure your cell phone is turned off or silenced at this time.*

### **AGENDA**

#### **1. CALL TO ORDER**

The meeting was called to order by \_\_\_\_\_, President, at \_\_\_\_\_ p.m.

##### **1.1 ROLL CALL – Members of the Board of Education**

Delia Alvidrez, President  
Rita Jo Ramirez, Vice President  
Rachel Canchola, Clerk  
Alfred Renteria, Jr., Member  
Dr. Joseph Rivera, Member

##### **1.2 ROLL CALL – Members of the Citizens' Bond Oversight Committee**

Dr. Aurora Villon, Chairperson  
John Chavez, Member  
Vincent Chavez, Member  
Esther Mejia, Member  
Dr. Teresa Merino, Member  
Dr. Linda Vargas, Member

##### **1.3 ROLL CALL – Members of the Administrative Cabinet**

Martin Galindo, Superintendent  
Leticia Covarrubias, Chief Business Officer, Business Services  
Carlos Jimenez, Director, Maintenance and Operations

**2. PLEDGE OF ALLEGIANCE**

**RECORDER** Sandy Watkins  
**VISITORS** Register No. 4-2013/2014

**3. ADOPTION OF AGENDA**

*Recommendation is made that the Agenda be adopted as submitted.*  
(Reference pages 1-3)

M \_\_\_\_\_ S \_\_\_\_\_ Vote \_\_\_\_\_

**4. PUBLIC COMMENTS (Blue speaker's card)**

*This is the time of the meeting when members of the public may address matters that **are on the agenda only**. In the interest of time, individual comments will be limited to three (3) minutes. The Board shall limit the total time for each agenda item to a maximum of fifteen (15) minutes.*

**5. NEW BUSINESS – ACTION ITEMS**

**5.1 SUPERINTENDENT'S OFFICE**

- A. Approve Service Agreement with California School Boards Association for Agenda *Online*, a web-based service to facilitate the development and distribution of Board meeting agendas. Service Agreement shall take effect on the date CSBA receives the signed agreement and payment of \$3,000.00, payable from District General Funds for a term of one year with an option to renew annually.

(Reference pages 4-9)

M \_\_\_\_\_ S \_\_\_\_\_ Vote \_\_\_\_\_

**6. STUDY SESSION**

- 6.1** Facilities Master Plan Development Presentation by Gary Christofi, Christofi Architects, Inc.

- 6.2** Items tabled from the June 26, 2013 Joint Board / CBOC Meeting:

- 2011/2012 Annual Report Recommendation #3  
The Citizens' Bond Oversight Committee must have a full understanding of the projects funded by the bond(s) and the process used to prioritize and complete these projects. The development of a Measure EE Facilities Master Plan can facilitate the understanding of how and when the projects will be completed and who will be responsible to ensure the satisfactory and timely completion of these projects.

**6. STUDY SESSION**

**6.2** Items tabled from the June 26, 2013 Joint Board / CBOC Meeting: (continued)

- 2011/2012 Annual Report Recommendation #7

The Citizens' Bond Oversight Committee recommends that the District consider increasing the number of CBOC members and/or develops a list of alternate members. During the period covered by this report, several members resigned and their positions remained vacant for several months.

**6.3** Development of the Citizens' Bond Oversight Committee Handbook

**6.4** School Site Visitations

**6.5** Receive Information on Internal Audit of Pacifica Services

**6.6** Receive Information on Amendment of Board Item No. 15.4 E, approved April 18, 2013 implementation of deferred maintenance summer projects. Estimated project cost is \$900,000.00, payable from Deferred Maintenance and Capital Funds Measure "A" General Obligation Bond Funds.

**7. ADJOURNMENT**

M\_\_\_\_\_S\_\_\_\_\_Vote\_\_\_\_\_

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**REASONABLE ACCOMMODATIONS:** Any individual with a disability who requires reasonable accommodation to participate in a Meeting may request assistance by contacting the Superintendent's Office at 9333 Loch Lomond Drive, Pico Rivera, CA 90660. Phone number (562) 801-5199; fax number (562) 949-2821.

A copy of the Meeting Agenda is posted on the District's website, [www.erusd.org](http://www.erusd.org). Written materials distributed to the Board after the 72 hour posting period will also be made available for public review at the time of distribution. Copies may also be obtained at the District Office or at the Board Meeting.